

ASPEN MEADOW ELEMENTARY SCHOOL HOME OF THE BULLDOGS



JULY 2021 NEWSLETTER

2650 HATHAWAY ROAD FORT WAYNE, IN 46818

Phone: 338-5345 Fax: 338-5346

MARK YOUR CALENDAR

July 19-23	Live With Affidavits need to be completed in person at Oakview - See below
July 26-27	Portal Opens to Complete On-Line Registration/Create New Parent Accounts
August 2	New Student Registration at Aspen Meadow (1:00-7:00pm) Enter through Door #1 If you cannot complete it online.
August 3	New Student Registration at Aspen Meadow (7:00-1:00pm) Enter through Door #1 If you cannot complete it online.
August 5	Kindergarten Orientation/meet the teacher 5:30 and 6:30
August 9	Meet the Teacher Open House 6:00 - 7:30pm
August 11	1 st Day for Students (Grades K-5) - 7:45am - 2:30pm
August 31	School Pictures for All Students
September 6	Labor Day - No School

ONLINE REGISTRATION PORTAL – PLEASE COMPLETE ON JULY 26 OR 27.

- 1. Verify/correct information**
- 2. Pay your student's book fees (Click on "Registration", then "Textbook/Technology Payments Online")**
- 3. Pay for the device protection plan (optional)** <https://www.nacs.k12.in.us/edge/dpp>
- 4. Put money on your child's lunch account (Click on "Registration", then "Lunch Account Deposits")**

If you do not have access to a computer or need assistance completing the on-line registration process, computers and assistance will be available during registration hours.

Registration Dates/Times: August 2 from 1:00 – 7:00pm (Enter through Door #1)

August 3 from 7:00 – 1:00pm (Enter through Door #1)

School pictures will NOT be taken at registration. Picture Day is August 31ST.

MEET THE TEACHER NIGHT: Grades 1st – 5th

AUGUST 9, 2021

6:00 – 7:30PM

GRADES 1st-5th

BRING YOUR SCHOOL SUPPLIES TO PUT IN YOUR LOCKER

KINDERGARTEN ORIENTATION/MEET THE TEACHER NIGHT

AUGUST 5TH - Meet in the gym (Door 5)

Students who have Mrs. Altena or Mrs. Gongwer will meet at 5:30

Students who have Mr. Ruich, Miss Owens, or Mrs. Martz will meet at 6:30

(Teacher assignments will be listed in PowerSchool when you register on July
26th and 27th)

BRING YOUR SCHOOL SUPPLIES TO PUT IN YOUR LOCKER

Reminder: ALL LIVE WITH AFFIDAVITS NEED TO BE COMPLETED IN PERSON AT OAKVIEW

When: Monday, July 19 – Friday, July 23 **Time:** M, T, W, F 7:30 – 3:00 and Thursday 12:00 – 7:00

Please call Central Office with any questions 260-637-3155

The student supply list can be found on the website at www.nacs.k12.in.us

[\(I have also attached a copy to this newsletter\)](#)

THIS IS THE ONLY NEWSLETTER THAT WILL BE MAILED DURING THE 2021-2022 SCHOOL YEAR. ALL SUBSEQUENT NEWSLETTERS AND INFORMATION WILL BE FORWARDED BY E-MAIL AND PLACED ON THE CORPORATION WEBSITE (www.nacs.k12.in.us.) IF YOU HAVE PROVIDED E-MAIL INFORMATION AND YOU DO NOT RECEIVE THE SEPTEMBER NEWSLETTER BY SEPTEMBER 1, PLEASE CONTACT THE SCHOOL.

BACKGROUND CHECKS:

If you intend to volunteer, chaperone, or participate in activities that involve extended interaction with students other than your own then a background check will need to be completed. Background checks will be completed by you through Raptor Technologies. The link can be found on the district website under parents. There is a cost of \$15.00 to submit the background check and it is valid for three years. If you anticipate volunteering in the classroom, going on a field trip, helping with field day or similar activities, please complete a background check. If you do not remember if you have completed this, please call the office and we can verify that information. You do not need to fill out a new background check for Aspen Meadow if you have already filled one out at your previous school.

REGISTRATION INFORMATION

PLEASE NOTE THAT PARENTS OF **ALL NEW** STUDENTS REGISTERING FOR SCHOOL IN NORTHWEST ALLEN COUNTY **MUST** PROVIDE A CURRENT UTILITY BILL AND DRIVER'S LICENSE WITH CORRECT ADDRESS TO VERIFY RESIDENCY. THIS INCLUDES **ALL** KINDERGARTEN STUDENTS.

IF YOUR CURRENT ADDRESS AT THE TIME OF REGISTRATION IS OUTSIDE OF THE NORTHWEST ALLEN COUNTY DISTRICT, AND YOU ARE IN THE PROCESS OF BUILDING A HOME IN THE NACS DISTRICT OR YOU RESIDE WITH FAMILY OR FRIENDS WITHIN THE CEDAR CANYON DISTRICT, YOU MUST **FIRST** GO TO THE ADMINISTRATION OFFICES, LOCATED AT 13119 Coldwater Road, Fort Wayne, IN 46845 TO OBTAIN AN AFFIDAVIT.



ASPEN MEADOW HAS OPENINGS FOR INSTRUCTIONAL ASSISTANTS!

Do you like working with kids? Would you like to have a schedule that aligns with your student and have the same holidays, vacations, delays? If so, please apply online on the NACS website: www.nacs.k12.in.us. Click on "Employment" then apply online.

Please email Mrs. Lochmueller at Kim.Lochmueller@nacs.k12.in.us after you have completed your application.

Dear Parents,

I would like to take this opportunity to share with you the safety practices and procedures at Aspen Meadow. It is an ongoing and collective effort between parents, the community and staff to ensure our school is as safe as possible. I believe it is important to share this information with parents, however, I ask that it be kept as discreet as possible among our school family. This information will not be posted on the internet or provided to media sources to help preserve the integrity and effectiveness of all our policies and procedures at Aspen Meadow.

Enter Building: Procedural Reminders

- *All adult entry into the building is through Door #1 only.*
- *Camera/buzzer system at Door #1. All persons entering the building will be buzzed in outside Door #1 according to the instructions posted on the door.*
- *Door #1 will be unlocked during student arrival time only. This entrance area will be supervised and everyone must sign in at the office and receive a badge. In order to receive a badge, your State Issued ID must be scanned. Badges must be worn and visible.*

Visitor/Volunteer Access: Procedural Reminders

- *Classroom visits must be pre-arranged with the teacher.*
- *Visitors are not permitted to eat lunch with students or attend recess on the playground during the school day unless participating in a special event.*
- *On occasion, entering for special school events during the school day may occur at Door #5 near the gym. This entrance will be supervised and parents may need to sign in. If this entrance is locked, parents will need to walk around to Door #1 (main entrance).*
- *All building doors are locked down (from outside entry) throughout the school day. Volunteers, students and staff are asked to not allow entry into the building from all exterior doors.*

General Student Safety: Procedural Reminders

- *All student absences need to be called in by 8:30am.*
- *Parents must walk tardy students into the building and sign them in.*
- *All student transportation changes must be made by 2:00pm.*
- *Parents must notify the office if anyone other than themselves will be picking up their student(s).*
- *Students being dropped off to school need to exit their vehicle from the curb side.*
- *Students being picked up from school need to be transported using appropriate safety devices (i.e. car seats, boosters, etc. . .) as mandated by State Law.*
- *Students and staff are trained not to open outside doors for visitors.*
- *Video surveillance is utilized in and around the building at all times.*
- *On-going practice, drills, and discussion regarding school safety and emergency scenarios among staff and students will occur throughout the school year.*

I would like to **Thank You** in advance for your cooperation and support with our Safety Procedures.

If you have any questions please call Aimee Schweitzer at 260-338-5345

ASPEN MEADOW SUPPLY LIST 2021 – 2022

Kindergarten

- 1 Headphones – On-Ear
 - 2 1" 3-Ring binders, Heavy Duty, View (one black and one white)
 - 1 Package of assorted stickers
 - 1 bottle of liquid Glue, School, Washable, 4 oz. White
 - 12 large glue sticks or 18 small glue sticks
 - 1 pair of children's scissors
 - 1 box of thick washable markers (classic colors)
 - 1 box of thin washable markers (classic colors)
 - 6 boxes of 24 count crayons
 - 1 12 packs of colored pencils
 - 2 dozen sharpened no.2 pencils
 - 4 durable folders
 - 8 black dry erase markers
 - 2 boxes of tissue
 - 2 packs of 100 count 3 X 5 index cards
 - 1 basic watercolor paint set
 - 1 plastic pencil box that latches
 - Ziplock bags: **Girls** – Sandwich size **Boys**: Gallon size
 - 1 book bag with a zipper closure that is large enough to hold a Chromebook, folder, and artwork. (Please no wheels or long handles.)
- PE Shoes:** Clean, white-soled non-slip rubber sole PE shoes to be left at school. Student must be able to effectively tie shoes or they must have Velcro. All students will need to change shoes independently.

1st Grade

- 36 - #2 pencils w/ erasers, sharpened (yellow only)
 - 1- pair of headphones – On-Ear (child's name marked)
 - 3-Notebook, Spiral, Wide Ruled, 70ct
 - 8-Dry Erase Markers, fine Tip, Black, Low Odor
 - 2-Boxes Crayons (24 pack)
 - 1-Scissors, "For Kids 5" Pointed Tip (child's name marked)
 - 1-Pencil Box (child's name marked), plastic, 8" x 5"
 - 2- folders with prongs
 - 1- 9 X 12 flat-top clipboard
 - 16- Glue sticks, washable, purple, dries clear
 - 2- 8 count washable markers (classic colors)
 - 2 – Standard pink erasers
 - Ziplock bags: Girls – quart size Boys: Gallon size
 - 1- box facial tissues
- PE Shoes:** clean, white-soled non slip rubber soled PE shoes that tie or Velcro to be left at school.

2nd Grade

- 1- box of Ziplock storage bags (**Boys-Gallon, Girls-Quart**)
 - 48- #2 pencils w/ erasers, sharpened, yellow
 - 2- 24 count box of crayons
 - 1-box Classic Colors washable markers (wide tip)
 - 8- glue sticks, washable, purple, dries clear, .21 oz
 - 1- Scissors, pointed, 5"
 - 1- pkg. dry erase markers (4ct.), chisel tip, low odor, black
 - 1- 12" inch/centimeter wooden ruler
 - 1- pencil box, plastic, 8" x 5"
 - 3- Spiral notebooks, wide ruled, 70ct
 - 2- Boxes of tissues, 200 count
 - 2- Large pink erasers
 - 1- Highlighter, Yellow, chisel tip, pocket clip
 - 2 – wide ruled composition books
 - 5- poly, 2-pocket, 3 hole, folders (Red, blue, green, black, yellow)
 - 2 – boxes colored pencils
 - Headphones / over ear
 - 1 pkg. 3 X 5 lined white index cards
- PE shoes:** Non-marking gym shoes to be kept at school
- Swimsuit: **Girls**- one piece **Boys** – swim shorts with interior lining

3rd Grade

2- Highlighters

1-set Markers, washable, fine tip, 8 ct.

1-set, colored pencils, 7", sharpened, 12 ct.

1 pkg. Pencil top erasers

1- box crayons, tuck box, 16 ct.

6- glue sticks, washable, white, .26 oz

1- box of 4 dry erase markers, chisel tip, low odor, assorted colors

2- Boxes of facial tissue, 200 count

24- #2 sharpened pencils, yellow only

1- Pencil box, plastic 8" x 5"

1- Pair Pointed scissors (7")

1 – headphones/earbuds

Ziplock bags: **Girls** – Sandwich size **Boys**: Gallon size

PE shoes: Non marking

4th Grade

1 – 1" 3 ring binder

2 – yellow highlighters

4 – fine tip dry erase markers

24 – Ticonderoga pencils no.2

2 boxes of facial tissue

3 – Single subject spiral, wide ruled notebooks

2 – Sharpie markers

1 pkg. pencil top erasers

2 – red pens

1 – 1 – 1 ½ Heavy Duty D ring 3 ring binder (NO TRAPPER KEEPERS)

1 pkg. 8 subject tab dividers

Pump bottle of hand sanitizer

4 – Scotch tape

1 – 12" ruler with standard and metric combined

1 – 5" pointed scissors

1 box washable markers (classic colors)

1 – 8 count colored pencils

1 – 24 count box of crayons

2 glue sticks

2 pkgs. Filler paper (100 count each) wide ruled

1 – 3-hole vinyl notebook pencil keeper (NO pencil boxes)

1 – headphones/ ear buds (place in zipper bag with child's name)

Ziplock bags: **Girls** – Sandwich size **Boys**: Quart size

Swimsuit: **Girls** – one-piece **Boys**: Swim shorts with interior lining

PE shoes: Non marking

5th Grade

1 – large eraser

2 – dozen #2 pencils, sharpened

1 – pkg. colored pencils

1 – pkg. markers, washable, classic colors, fine tip, 10 count

4 – dry erase markers, fine tip, low odor, black

4 – glue sticks

1 – pkg. filler paper, wide rule, 10.5" x 8", 100 count

4 – wide ruled spiral notebooks

3 – vinyl or plastic two – pocket folders

1 – extra fine sharpie marker

1 – pack of assorted highlighters

1 – pair of scissors

1 – ruler with inches and centimeters

1 – 9 X 12 dry erase board

1 – pencil case, fabric, 10 x 7, 3-hole grommet, mesh front

1 – storage bags (25 count), zip closure: **Girls** = quart/**Boys** = gallon

2 – boxes of tissues

1 – old sock or small rag for dry erase board

1 – disinfecting wipes 35ct.

1 – headphones/earbud

PE shoes: Non marking

START THE DAY WITH SCHOOL BREAKFAST

Did you know that the USDA has approved a waiver to allow **FREE BREAKFAST AND LUNCH** for all students through the 2021/2022 School Year!

WHY EAT SCHOOL BREAKFAST?



Increased Productivity

School Breakfast is linked to better attendance rates, improved behavior, decreased tardiness, and better comprehension and memory in class.



Better Health

School Breakfast can help protect against obesity and other negative health outcomes. It can also stop hunger-related stomach aches and headaches.



Easier Mornings

Eating school breakfast helps save money and gives families one less thing to worry about in the morning!

Location: All NACS School Cafeterias

Time: Prior to the beginning of class

Price: Free for all



Northwest
Allen County
Schools

ONLINE DEPOSITS AVAILABLE FOR MEALS

Parents can take advantage of the convenience of online account access at ***SendMoneyToSchool.com***

By accessing this site you can make deposits, check and transfer balances and see account history.

Online deposits can be credited to your students account the same day. There is a \$2 fee for online deposits. We will accept Discover, MasterCard & Visa credit and debit cards. We will still gladly accept deposits at the registers in cash or check form but do prefer online deposits at this time.

You will need your students ID number to enroll. This can be found on their ID card, book fee statement, report card or class schedule. **There is no fee to access account balances and/or history.** You can even transfer any funds that have been deposited online amongst your students.

Another feature Meal Magic allows is family deposits. You may send in one check for multiple students regardless what school they attend. As before, any balances remaining at the end of a school year will transfer with the student within NACS.

Textbook Assistance Information

While all meals are free for all students this year, you will still need to apply for textbook assistance.

Textbook Assistance applications from the 2020-2021 School Year will expire on September 19, 2021 You must fill out a new application each year or be qualified through Direct Cert. Textbook assistance does not carry over. Medicaid recipients will continue to qualify this year.

Applications for textbook assistance for school year 2021-2022 will be taken **after July 1, 2021** at ***www.LunchApp.com***. The link for that site will be available on July 1, 2020 on the Food Service website. Paper applications will also be available at the school offices on **July 1, 2021** as well as during registration.

The Direct Certification process is a computer matching system which we use to match students in our database with those currently receiving Medicaid, TANF or Food Stamp (SNAP) benefits. We send all matching families a letter stating their approval and the students that will receive benefits. Should you receive a letter and a student is not listed, please contact our office at (260) 637-8768. Direct Cert approval letters should be received prior to registration if you were qualified for SNAP benefits prior to our matching process. If you do not wish to receive these benefits please sign the letter, state that you wish to decline benefits and return it to our office.

You may submit your completed application online at ***LunchApp.com***, fax both sides of your application to (260) 637-8767, or mail it to: Leeanne Koeneman, Food Service Director, 3701 Carroll Rd. Ft Wayne, IN 46818. Make sure you give a current telephone number and address where you can be reached on the application should we need to reach you to process your application. Failure to do so may lengthen the process of your application. If you have any questions, please call Leeanne Koeneman at (260) 637-8768.